

TOLUCA HILLS APARTMENT CORPORATION
BOARD OF DIRECTORS MEETING MINUTES
September 21, 2017
General Session

CALL TO ORDER:

The meeting was called to order by Paul Maltar at 7:01pm in the association lobby.

BOARD MEMBERS PRESENT:

Paul Maltar-President
Michael McMahan-Vice President
Eric Blumber- Treasurer
Susan Hines- Member

BOARD MEMBERS NOT PRESENT:

ALSO PRESENT:

Matt Meadors, HOA Organizers, Inc.
Emily Case, HOA Organizers, Inc

APPROVAL OF MINUTES:

Eric made a motion to approve the general minutes of the August 2017 meeting. Susan seconded the motion, and the motion carried unanimously.

APPROVAL OF FINANCIALS

Eric made a motion to approve the treasurer's report of the August financials. Susan seconded the motion and it carried unanimously.

Eric combined the report from Anchor Management with the financials from HOA Organizers. Paul moved to discuss the budget at the Executive Session. Eric seconded the motion, and the motion carried unanimously.

ARCHITECTURAL COMMITTEE

KEY COMMITTEE

- Howard provided copies of his Key Report to the board. He mentioned that the keys numbered 6 and 11 are not current. He is in the process of checking on the order for new keys.
- Howard said that Anchor Management ordered 25 common area keys. There are 19 left. It was confirmed that the price is \$50 per key.
- Howard will meet with Vanessa at HOA Organizers regarding the keys

MANAGEMENT REPORT

- Universal Waste is the new trash hauler. Matt informed the board that the price will be going up.

OLD BUSINESS

- Tree trimming bids were presented. Mike motioned to approve the bid from Marina if they match Urban Tree Care's bid. If not, Urban Tree Care will get the job. Susan seconded the motion, and the motion carried unanimously.
- Mike motioned to approve the gutter cleaning bid from Bresnahan based on the bids presented. Susan seconded the motion, and the motion carried unanimously.
- Fire testing bids presented. Eric motioned to approve Fire Tech bid provided that they give them a weekend option. Susan seconded the motion, and the motion carried unanimously.

- Termite bids presented. Mike motioned to accept bid from Accurate. Susan seconded the motion, and the motion carried unanimously.
- Water in Elevator Pit- Moorehouse Coating bid to come in. Matt will check on sump pump pricing.

BOARD POSITION

The board requested volunteers for the open board position.

OPEN FORUM:

Homeowners were given an opportunity to address the Board.

ADJOURNMENT: The meeting was adjourned at 8:40PM

Submitted by:

Matt Meadors, HOA Organizers

Approved: _____

Michael McMahan– Secretary

Date: _____