

**TOLUCA HILLS APARTMENT CORPORATION
BOARD OF DIRECTORS MEETING MINUTES**

August 17, 2017

General Session

CALL TO ORDER:

The meeting was called to order by Paul Maltar at 7:31pm in the association lobby.

BOARD MEMBERS PRESENT:

Paul Maltar-President

Michael McMahan-Vice President

Eric Blumber- Treasure

Susan Hines- Member

BOARD MEMBERS NOT PRESENT:

ALSO PRESENT:

Matt Meadors, HOA Organizers, Inc.

APPROVAL OF MINUTES:

Eric made a motion to approve the minutes of the July 2017 meeting. Susan seconded the motion, and the motion carried unanimously.

APPROVAL OF FINANCIALS

Eric made a motion to approve the treasurer's report. Paul seconded the motion and it carried unanimously.

ARCHITECTURAL COMMITTEE

- Unit 101 submitted an architectural request. Paul will review the request.

KEY COMMITTEE

- Howard provided copies of keys for the Association to Matt. He mentioned that the keys numbered 6 and 11 are not current. He is in the process of having copies made.
- Howard said that Anchor Management has ordered 100 common area keys.
- Howard and Eric will meet to make sure appropriate keys are in the Knox boxes.

MANAGEMENT REPORT

- The new property manager, Matt Meadors, of HOA Organizers was introduced to members in attendance.

OLD BUSINESS

BOARD POSITION

The board requested volunteers for the open board position

OPEN FORUM:

Homeowners were given an opportunity to address the Board.

ADJOURNMENT: The meeting was adjourned at 8:54PM

Submitted by:

Matt Meadors, HOA Organizers

Approved: _____

Michael McMahan– Secretary

Date: _____